

MINUTES OF THE REGULAR MEETING
December 7, 2022

Call to Order: The Regular Meeting of the Greene Township Board of Supervisors, held in the Municipal Building on Brink Hill Rd., Greentown, PA, was called to order by Chair Justin Wittenbrader at 7:00pm, who led the audience with the Pledge of Allegiance.

Adopt Agenda: Mr. Obert made a motion to adopt the agenda. Mr. Krautter seconded; motion carried.

Action on Minutes: Mr. Obert made a motion to approve the minutes of the Regular Meeting on November 2, 2022. Mr. Krautter seconded; motion carried. Regarding Mr. Altemier's land donation request from last month, Mr. Obert asked if we are waiting on Mr. Altemier to contact us to schedule a time to meet at the location. The board decided that Mrs. Seagraves should send Mr. Altemier an email for an update.

Announcement of Meetings:

- a. Supervisor's Organizational Meeting – January 3, 2023. Mr. Obert made a motion to schedule the meeting for 3:00pm with the regular meeting to directly follow. Mr. Krautter seconded; motion carried.
- b. Auditor's Organizational Meeting – January 4, 2023 6:00pm
- c. Planning Commission's Organizational Meeting – January 25, 2023 7:00pm

In Attendance: Chairperson: Justin Wittenbrader, Supervisor: Gerald Obert, Supervisor: Barry Krautter, Secretary: Amanda Seagraves, Treasurer: Sandra Oziemblo, Solicitor: Jeffrey Treat.

Visitors:

Pete Mulcahy – Mr. Mulcahy is wondering if the board of supervisors has an update regarding ambulance service since the deal with Lake Region Ambulance fell through. Mr. Treat said that Lake Region Ambulance is still in the process of getting up and running and the township has not looked into any other options at this time.

Mary Lou Reilly – Observing.

Mike & Merrilee Ulisny – SEO report. Mr. Wittenbrader gave them a copy of the SEO report.

Charles Shaffer – Mr. Shaffer asked who should be contacted in the event that someone is operating a short-term rental. Mr. Treat said Preferred Management is the contact for all short-term rental inquiries. Mrs. Seagraves explained that all their contact information, the short-term rental permit application and the fees can be found on the township's website. Mr. Shaffer also thanked the board again for their help in getting the owner of the dangerous house in Lake in the Clouds to take action.

Solicitor: Mr. Treat explained that he received a letter from an engineer who met with SEO, Glen Martin regarding a property located at 107 Lazy River Road. A sewer easement is required to install an on-lot sewer system on the adjoining property to service the house on the previously mentioned lot. They requested Mr. Treat draft the documents. Mr. Treat said he will draft the documents with the board's permission. Mr. Ulisny asked if both properties are on the same deed, then they can't be subdivided, correct? Mr. Treat clarified that even though they are on the same deed, they are still separate lots and can be sold individually. This easement would prevent that. Mr. Obert made a motion that if the property owner agrees in writing to reimburse the township for incurred solicitor fees, Mr. Treat can draft the necessary documents. Mr. Krautter seconded; motion carried.

Road Report: Mr. Obert said that the road crew has been working on trimming trees along township roads. Mr. Krautter added that there are lots of potholes due to the weather, which the township will work to fix.

SEO Report: Report received from Glen Martin.

Code Enforcement Report: Report received from Edward Geisler.

Unfinished Business:

- a. **Adopt Short-Term Rental Fee Schedule Resolution** – Mr. Treat read Resolution 22-13 aloud. The resolution establishes the fees associated with the Short-Term Rental Permit Application. Mr. Wittenbrader made a motion to adopt Resolution 22-13. Mr. Krautter

seconded; motion carried. Mr. Krautter made a motion for Mrs. Seagraves to post Resolution 22-13 on the township's website. Mr. Wittenbrader seconded; motion carried.

New Business:

- a. **Adopt 2023 Budget** – Mr. Obert made a motion to adopt the 2023 budget. Mr Krautter seconded; motion carried.
- b. **Donations** – Mrs. Oziemblo read the current donation list. Mr. Obert said he would like to see the township donate more to the surrounding ambulances who serve our area. Mr. Krautter said he feels we can drop the donation to the Newfoundland Library down in order to donate more to ambulance services. Obert made a motion to decrease the donation to the Newfoundland Library to \$1,000, increase the donation to Tafton Fire and Ambulance to \$1,000.00, add a \$1,000 donation to Newfoundland Ambulance, and leave all other donation amounts the same. Mr. Krautter seconded; motion carried. The donations are as follows:
 - i. Newfoundland Library: \$1,000.00
 - ii. Pike County Development Center: \$100.00
 - iii. Laurel Blossoms Senior Center: \$500.00
 - iv. Carlton Drake Memorial Park: \$1,000.00
 - v. Lacawac Sanctuary: \$100.00
 - vi. Greene-Dreher Historical Society: \$1,000.00
 - vii. Tafton Fire & Ambulance: \$1,000.00
 - viii. Newfoundland Food Pantry: \$1,000.00
 - ix. Newfoundland Ambulance: \$1,000.00
- c. **Fire Tax Funds** – Mrs. Oziemblo read the letter from the auditor's regarding the received documents from Greene-Dreher Volunteer Fire and Promised Land Volunteer Fire. The letter explained that Greene-Dreher Volunteer Fire was in compliance with the requirements; however, Promised Land Volunteer Fire was not. Promised Land Volunteer Fire did not provide proof they hold a tax-exempt status; therefore, they do not qualify per Ordinance #95 Fire Tax Ordinance. Mr. Obert made a motion to award the full amount of the Fire Tax Funds, \$32,737.92 to Greene-Dreher Volunteer Fire. Mr. Wittenbrader seconded; motion carried. Mr. Obert added that the board of supervisor's requests Promised Land Volunteer Fire to provide an update on their tax-exempt status. The township will include the status update request in the letter explaining the distribution of Fire Tax Funds.
- d. **Mulcahy Lot Combination** – Mr. Treat has no comment regarding the Mulcahy Lot Combination Plans. Mr. Obert made a motion to approve the plans submitted by Pete Mulcahy, 244 Saw Mill Road Greentown, PA 18426 whereby lot #103, tax map #128.01-01-04 and lot #104, tax map #128.01-01-05 become one inseparable parcel, henceforth known as 104R. Mr. Wittenbrader seconded; motion carried.
- e. **Repository Lots** – The board reviewed the repository lot list from Pike County. Mr. Krautter made a motion to accept all bids. Mr. Wittenbrader seconded; motion carried.

Adjournment:

Mr. Krautter made a motion to adjourn. Mr. Wittenbrader seconded; motion carried. Meeting was adjourned at 7:51pm. The next regular meeting is scheduled for January 3, 2023 following the Organizational Meeting at 3:00pm.

Respectfully submitted,

Amanda Seagraves
Secretary/Alternate Treasurer