

MINUTES OF THE REGULAR MEETING
February 1, 2023

Call to Order: The Regular Meeting of the Greene Township Board of Supervisors, held in the Municipal Building on Brink Hill Rd., Greentown, PA, was called to order by Chair Justin Wittenbrader at 7:00pm, who let the audience with the Pledge of Allegiance.

Adopt Agenda: Mr. Obert made a motion to adopt the agenda. Mr. Wittenbrader seconded; motion carried.

Action on Minutes: Mr. Obert made a motion to approve the minutes of the Organizational Meeting on January 3, 2023. Mr. Krautter seconded; motion carried. Mr. Krautter made a motion to approve the minutes of the Regular Meeting on January 3, 2023. Mr. Wittenbrader seconded; motion carried.

Announcement of Meetings: None.

In Attendance: Chairperson: Justin Wittenbrader, Supervisor: Gerald Obert, Supervisor: Barry Krautter, Secretary: Amanda Seagraves, Treasurer: Sandra Oziemblo, Solicitor: Jeffrey Treat.

Visitors: Allen Shiffler – Mr. Shiffler advised the board of an incident at the truck stop located off I-84 in which vehicles started shooting fuel at each other at the gas pumps. Approximately 50 gallons of fuel was spilt onto the ground. The employees were going to put it into hazmat barrels, but they were advised that they needed a professional to come clean it up. Datom Products Inc. was called. The truck stop pulled the credit card receipt to see who was responsible, but Mr. Shiffler has not received an update since.
Charles Shafer – Mr. Shafer is here for an update regarding the Short-Term Rental Ordinance. Mrs. Seagraves read the report from Preferred Management aloud.
Mary Lou & Glen Reilly – Observing.
Mike & Merrilee Ulisny – Here for the SEO report. Mr. Wittenbrader gave them a copy.

Solicitor: Mr. Treat advised that he has been receiving calls regarding the Short-Term Rental Ordinance in our township and the other townships he represents. He feels some amendments may be required to clarify definitions and to allow for rental agencies to submit a copy of a current Pike County Hotel Room Excise Tax Certificate and current Pennsylvania Sales Tax License on behalf of the property owner. Another amendment may be required for properties that are located within a central sewage area, as the ordinance only addresses on-lot sewage.

Road Report: Mr. Obert explained that winter weather has been mild so far. The road crew has been treating roads when there is a little bit of snow, ice, or sleet. They have also been fixing potholes as best they can.

SEO Report: Report received from Glen Martin.

Code Enforcement Report: Report received from Edward Geisler.

Unfinished Business:

a. **Act 167 Renewal of Broadhead McMichaels Creek** – The board tabled this matter until Mr. Treat can review the sample ordinance provided by the Monroe County Conservation District.

New Business:

a. **Workman's Comp Personnel Issue** – Mr. Treat called an executive session with the board and secretary at 7:15pm. They returned from the executive session at 7:27pm. Mr. Wittenbrader made a motion to allow the secretary to testify at workman's compensation hearings on behalf of the township, at the request of workman's compensation legal counsel. Mr. Obert seconded; motion carried.

b. **Clean Up Day** – Mr. Krautter made a motion to set the date of Clean Up Day to Saturday, May 20, 2023 and for the prices to remain the same as last year. Mr. Wittenbrader seconded; motion carried.

c. **Resolution 23-3 – Disposition of Public Records** – Mrs. Oziemblo explained that she would like to dispose of public records per the Municipal Record Retention Manual. Mr. Treat

recommends retaining paper document records for the past ten (10) years. Mrs. Oziemblo agreed. She further explained that she called Shred All as a disposal company and would like the road crew to drop the boxes of records off at their Madisonville location. Their price is \$15/legal size box to shred the documents. Mr. Krautter made a motion to adopt Resolution 23-3 to dispose of the following records: audio tapes from 1970-2022; real estate tax duplicates from 1970-2012. Mr. Obert seconded; motion carried.

d. **Lot Combinations**

- i. **Bonowicz** – Mr. Treat prepared this plan; therefore, he has no comment. Mr. Obert made a motion to approve the lot combination, whereby Lot 104B and Lot 103B in Lake Wallenpaupack Estates would become one inseparable parcel, henceforth known as Lot 104BR. Mr. Wittenbrader seconded; motion carried.
- ii. **Shafer** – Mr. Treat has no comment. Mr. Obert made a motion to approve the lot combination, whereby Tract I, Lot 4, Block D, Section 6; Tract II, Parcel I, Lot 5, Block D, Section 6; and Tract II, Parcel II, Lot 1, Block B, Section 7 in Tranquility Falls become one inseparable parcel, henceforth known as Lot 5R. Mr. Wittenbrader seconded; motion carried.

- e. **Repository Lots** – Mr. Wittenbrader made a motion to approval all repository lots. Mr. Krautter seconded; motion carried.

Adjournment: Mr. Wittenbrader made a motion to adjourn. Mr. Krautter seconded; motion carried. Meeting was adjourned at 7:37pm. The next regular meeting is scheduled for March 1, 2023.

Respectfully submitted,

Amanda Seagraves
Secretary/Alternate Treasurer