

MINUTES OF THE REGULAR MEETING
September 6, 2023

Call to Order: The Regular Meeting of the Greene Township Board of Supervisors, held in the Municipal Building on Brink Hill Road, Greentown, PA, was called to order by Chair Justin Wittenbrader at 7:01pm, who led the audience with the Pledge of Allegiance.

Adopt Agenda: Mr. Obert made a motion to adopt the agenda. Mr. Wittenbrader seconded; motion carried.

Action on Minutes: Mr. Obert made a motion to approve the minutes of the Regular Meeting on August 2, 2023. Mr. Wittenbrader seconded; motion carried.

Announcement of Meetings: None.

In Attendance: Chairperson: Justin Wittenbrader, Supervisor: Gerald Obert, Secretary: Amanda Seagraves, Treasurer: Sandra Oziemblo, Solicitor: Jeffrey Treat, Supervisor: Barry Krautter attended via phone.

Visitors: Mike & Merrilee Ulisny – Here for the Sewage Enforcement Officer’s Report. Mr. Wittenbrader gave them his copy of the report.
Pete Mulcahy – Observing.
Glen & Mary Lou Reilly – Observing.
Steve Mulcahy – Observing.
Eileen Gifford – Ms. Gifford wants to know when the township is passing a noise ordinance, as her neighbor is extremely obnoxious and noisy. Mr. Treat asked what kind of noise they are producing. Ms. Gifford explained that they play their music very loud. They did speak with the state police but were told the township must enforce a noise ordinance. Mr. Treat feels this is a public nuisance and cannot believe the police would not address this. He said that noise ordinances are based upon decibels and are meant for extreme noises, and this seems to be more of a private matter. He recommends they get other distressed neighbors together and meet with a private attorney to pursue legal action against the neighbor.

Solicitor: Mr. Treat said that he is hoping Mr. Parker is now understanding the situation regarding his short-term rental property.

a. **CDL Reimbursement Contract for Employees** – Mr. Treat is still working on this contract. He has some questions for the supervisors so he will touch base to get this complete.

b. **Ambulance Tax Ordinance** – Mrs. Seagraves will resend the Fire Tax Ordinance to Mr. Treat so he can draft a similar Ambulance Tax Ordinance.

c. **Short-Term Rental Ordinance Amendments** – Mr. Treat explained that we should continue to keep track of any amendments that may need to be made to the current ordinance so we can make them all at once.

Treasurer’s Report: Report received from Sandra Oziemblo. Mrs. Oziemblo explained that she provided the supervisors with the report from QuickBooks for the month of August and these are the same bills the supervisors see weekly when checks are printed.

Road Report: Mr. Obert said that the road crew has been doing a great job of improving the roads and most of the roads are in good shape.

SEO Report: Report received from Glen Martin.

Code Enforcement Report: Report received from Edward Geisler.

Unfinished Business: None.

New Business:

a. **Repository Lots** – Mr. Wittenbrader made a motion to approve. Mr. Obert seconded; motion carried. Mrs. Ulisny inquired as to how they can find what lots are in repository. Mr. Treat advised that they can get a list from the county’s tax claim bureau.

b. **Roadmaster Position** – Mr. Obert explained that all the supervisors are also roadcrew members, and at a previous meeting he motioned for them all to be roadmasters. Now that

there are a few fulltime roadcrew workers, there is no need for all the supervisors to also be roadmasters. He made a motion for himself and Mr. Krautter to be converted to roadcrew workers, and for Mr. Wittenbrader to be the only roadmaster. Mr. Krautter opposed. Mr. Obert said that Mr. Krautter is not even here for three (3) months out of the year. Mr. Treat asked Mr. Krautter to explain his opposition for purposes of the motion. Mr. Krautter clarified that he is opposed because he feels there should be backup when Mr. Wittenbrader is not available, and that the supervisors being roadmasters is how it has always been. Mr. Treat said that the board of supervisors dictates township policies and roadmasters; therefore, Mr. Krautter would still have a say so as a supervisor. Mr. Obert said that one (1) person should be making the decisions so the roadcrew does not have three (3) different people giving orders so there is not a conflict in direction. Mr. Wittenbrader expressed his feeling of wanting to stay neutral as to not cause a conflict among the board. Due to Mr. Obert's motion not having a second, the motion died. Mr. Obert made a motion for himself to be taken off as roadmaster and to only be roadcrew. Mr. Wittenbrader added to Mr. Obert's motion for himself to be roadmaster and Mr. Krautter to be assistant roadmaster for when he is not available. Mr. Krautter seconded. Mr. Obert opposed; motion carried. Mr. Treat clarified that working supervisors' wages are set by the board of auditors at their organizational meeting each January. The working supervisors' wages can be reevaluated by the auditors at that time.

- c. **Pike County Convention Invitation** – We received an invitation for the Pike County Association of Township Officials' annual convention on October 6, 2023. The fee is \$250.00 + a door prize for up to nine (9) attendees. Mr. Obert made a motion to approve attendance of any township officials interested in going. Mr. Wittenbrader seconded; motion carried.
- d. **Resolution for Township Spending Limits Policy** – Mrs. Oziemblo explained that this resolution clarifies the limits township employees are allowed to spend with or without purchase orders. Mr. Treat further explained that other townships have similar policies and it allows the board of supervisors to dictate what amounts employees may spend; however, bidding limits outlined in Section 3102 of the Second-Class Township Code must still be followed. After discussion of their preferred limits, Mr. Wittenbrader made a motion to adopt Resolution 23-10, enacting a policy for spending limits, and to set the limit of up to \$500.00 for purchases to not require a purchase order, limit of over \$500.00 for purchases to require a purchase order signed by the treasurer and one (1) supervisor, and limit of \$1,000.00 up to the current minimum indexed by the Second-Class Township Code purchases to require a purchase order and approval of a majority of the board of supervisors at a public meeting. Mr. Obert seconded; motion carried.
- e. **Woodchipper Rental** – Mr. Wittenbrader wants to rent a woodchipper to dispose of tree limbs that hang over roads and obstruct traffic. He made a motion to get rental prices and pursue within the month. Mr. Obert seconded; motion carried.
- f. **LSA Grant for Greene-Dreher Fire Company's Fire Hall** – Mr. Mulcahy stated that the Greene-Dreher Volunteer Fire Company started a project to renovate the outdated fire hall in 2019 on a grant for \$175,000.00. The project was halted when the COVID-19 pandemic arose and now, due to the increase in materials and labor, an additional \$125,00.00 is needed to complete it. Since Dreher Township has recently pulled an LSA grant for the Carlton Drake Memorial Park, the fire company is asking Greene Township to apply for an LSA grant to complete the project, as these grants cannot be awarded to fire companies. He further explained that they have a grant writer who would complete the process for the township and that the paperwork is due at the end of September. Mr. Krautter asked if we may be overdoing grants this year since we just applied for two (2) multimodal transportation fund grants for Saw Mill Road and Mozzette Road bridges. Mr. Wittenbrader

clarified that he does not believe it would interfere with those grant applications since the funds come from a different source. Mr. Wittenbrader made a motion to pursue an LSA grant on behalf of Greene-Dreher Volunteer Fire Department, as long as it does not interfere with the bridge grants. Mr. Obert seconded; motion carried.

- g. **T-Bill** – The T-Bill with The Dime Wealth Management Broker Firm in the amount of \$250,000.00 has matured and the township made \$3,632.60 in interest. Mr. Wittenbrader made a motion to roll the funds into another four (4) month T-Bill at the current 5.4% rate. Mr. Obert seconded; motion carried.

- h. **Resolution 22-10 Amendment for Liquor License** – Mr. Treat explained that the Corveleyn Law Firm has sent a letter requesting the amendment of Resolution 22-10 for the transfer of liquor license No. E5150; LID No 73386 for Greentown Grill. Mr. Treat read the letter aloud. Mr. Obert made a motion to amend Resolution 22-10 to conform to the request. Mr. Wittenbrader seconded; motion carried.

Adjournment: Mr. Wittenbrader made a motion to adjourn. Mr. Obert seconded; motion carried. Meeting was adjourned at 7:48pm. The next regular meeting is scheduled for October 4, 2023.

Respectfully submitted,

Amanda Seagraves
Secretary/Alternate Treasurer