

Greene Township, Pike County, Pennsylvania STR Permit Application
198 Brink Hill Road Greentown, PA 18426 Phone: 570-676-6367•

www.greentownship.org

Short-Term Rental Application

PROPERTY OWNER INFORMATION

Property Owner _____ 24 Hour Telephone No. _____
Mailing Address _____ City _____
State _____ Zip Code _____ Phone _____
Cell _____ Email _____

MANAGER/ LOCAL CONTACT PERSON

Name _____ 24 Hour Telephone No. _____
Mailing Address _____ City _____
State _____ Zip Code _____ Phone _____
Cell _____ Email _____

PROPERTY INFORMATION

Property Address _____ Tax Map No. _____
Single Family Dwelling (____) multi-family/ 2 Family Dwelling (____) Maximum Occupancy _____
Number of Units (____) Number of STR Units (____) STR Unit Apartment No.(s) _____
Number of Bedrooms per Dwelling _____ Maximum Vehicles Permitted Overnight _____
SEWAGE DISPOSAL: (____) Community System (____) Township/ Other (____) On-lot Age _____
On-lot Septic System Location _____ Gallon per Day Capacity _____

NOTE: Confirmation of adequate Sewer System Capacity may require further documentation or testing as determined by the Township Sewage Enforcement Officer

PLEASE PROVIDE THE FOLLOWING INFORMATION

Proof of Ownership _____
Marketing Entity ID No. _____
Proof of Taxes are Collected _____

(Pike County Hotel Room Excise Tax Certificate, if applicable: PA Sales Tax License, or other) Copy of all advertisements relating to the STR _____

Copy of Insurance Certificate (Minimum \$300,000.00 general liability) _____

Plot Plan of Property Indicating On-Site Parking & Parking Spaces _____

Photos of Short-Term Rental Property _____

Floor Plan of STR & sq. ft. of bedrooms _____

Acknowledgment

1. Owner, agent, and/or local contact person has read all regulations pertaining to the operation of the short-term rental.
2. The owner, agent, and/or local contact person will post and maintain the short-term rental with the notice required in Section 9.
3. The owner, agent, and/or local contact person will post and maintain:
 - a. The 911 emergency address sign in accordance with applicable requirements
 - b. The short-term identification window sign provided by the Township. The permit shall be posted on a window clearly visible from the access roadside of the short-term rental

By signing the application, I certify that all facts set forth within the application and all accompanying documentation are true and correct. This application is being made by me to induce official action on the part of the Greene Township. I understand that any false statements made herein are subject to the penalties of 18Pa.C.S.4904 relating to unsworn falsification to authorities.

Print Name _____
Signature of Owner _____ Date _____

DO NOT WRITE BELOW THIS LINE- FOR TOWNSHIP USE ONLY

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- ___ Proof of Ownership
 - ___ Marketing Entity ID No.
 - ___ Taxes
 - ___ Advertisements
 - ___ Liability Insurance
 - ___ Plot Plan of Parking (1 parking space per bedroom)
 - ___ Photos
 - ___ Floor Plan
 - ___ Sq. Ft. of Bedrooms (80 Sq. ft. single Occupancy/ 120 sq ft double Occupancy)
 - ___ Proof of on-lot septic/ gallon per day
 - ___ Non-conforming certificate

Date Application Received: _____ Fee \$ _____ Rec. No. _____

(___) Application Complete (___) Application Incomplete; Reason(s) _____

Approval of Short-Term Rental Officer _____ Date _____

Permit No. _____ Date _____