

MINUTES OF THE REGULAR MEETING
November 1, 2023

Call to Order: The Regular Meeting of the Greene Township Board of Supervisors, held in the Municipal Building on Brink Hill Road, Greentown, PA, was called to order by Chair Justin Wittenbrader at 7:00pm, who led the audience with the Pledge of Allegiance.

Adopt Agenda: Mr. Wittenbrader made a motion to add to the agenda the CDL Reimbursement Contract for Employees, then to adopt the agenda. Mr. Krautter seconded; motion carried.

Action on Minutes: Mr. Wittenbrader made a motion to approve the minutes of the Regular Meeting on October 4, 2023. Mr. Krautter seconded; motion carried. Mr. Wittenbrader made a motion to approve the minutes of the Special Meeting on October 25, 2023 for the purpose of the 2024 Proposed Budget Workshop. Mr. Krautter seconded; motion carried.

Announcement of Meetings: None.

In Attendance: Chairperson: Justin Wittenbrader, Supervisor: Gerald Obert, Supervisor: Barry Krautter, Secretary: Amanda Seagraves, Treasurer: Sandra Oziemblo, Solicitor: Jeffrey Treat.

Visitors: Marylou & Glenn Reilly – Observing.
Chris Davies – Mr. Davies handed out a printout to the supervisors regarding the clearing and chipping of trees along township roads. He read aloud portions of the Second-Class Township Code which address trees and shrubbery and advised he does not agree with purchasing, renting, or using a wood chipper as he feels it is a public nuisance and an illegal abuse of power. He stated that, per the code, the trees are the property of the abutting property owners. Mr. Treat confirmed that is correct and the property owners have the right to take the wood that is cut from the sides of the roads; however, if they do not want the wood, the township has the right to dispose of it as the board of supervisors see fit. Mr. Davies is concerned that removing so many trees will eliminate the canopy over the roads for walkers and bikers. The board explained that doing so will allow sunlight to reach the road and melt ice and snow, reduce blind spots for vehicles, and allow safer passage for large vehicles like school buses.
Merrilee & Mike Ulisny – SEO report. Mr. Wittenbrader provided his report.
Jean-Luc & Silvio Vitiello – New to the township. Came to observe.

Solicitor: Mr. Treat made the requested changes to the CDL Employee Reimbursement Contract per the board's requests at the October meeting. Mr. Wittenbrader made a motion to approve the contract with the changes. Mr. Krautter seconded; motion carried. Mr. Treat also stated that he recommends the amendments to the Short-Term Rental Ordinance #99 be completed by the new year. He will draft an ordinance to address such amendments, which include section 11 (b) the Sewage Enforcement Officer's inspection to be completed by May 1st at the latest each year; 12 (a) (1) bedroom persons requirements and acknowledgement of children; 12 (a) (8) parking restrictions. Mr. Wittenbrader made a motion for Mr. Treat to draft an amendment ordinance and to advertise it before adoption in the newspaper and on the township website. Mr. Krautter seconded; motion carried.

Treasurer's Report: Report received from Sandra Oziemblo. Mr. Wittenbrader made a motion to ratify the bills. Mr. Obert seconded; motion carried.

Road Report: Mr. Wittenbrader said the roadcrew has been doing a lot of ditch work, trimming trees, and sealing cracks.

SEO Report: Report received from Glen Martin.

Code Enforcement Report: Report received from Edward Geisler.

Unfinished Business:

- a. **Resolution 23-13 Policies for Sale and Disposal of Personal Property** – Mrs. Seagraves read the resolution aloud. Mr. Wittenbrader made a motion to adopt Resolution 23-13 Policies for Sale and Disposal of Personal Property. Mr. Krautter seconded; motion carried.
- b. **Sale of General Trailer** – Mr. Wittenbrader explained that the township no longer needs the General Trailer, which has an estimated fair market value of approximately \$1,000.00. Mr. Wittenbrader made a motion to sell the General Trailer, as is, as per the policy stated in Resolution 23-13. Mr. Krautter seconded; motion carried.
- c. **CDL Employee Reimbursement Contract** – See Solicitor.

New Business:

- a. **Building Without Permit Penalty** – Currently, the township does not have a penalty for building without a permit. Mr. Wittenbrader made a motion to set the penalty as double the permit fee, plus the cost of the permit. Mr. Krautter seconded; motion carried.
- b. **Short-Term Rental Ordinance Enforcement** – Mr. Wittenbrader made a motion to contract with Bureau Veritas for Short-Term Rental Ordinance enforcement and to sign the contract outside of a meeting. Mr. Krautter seconded; motion carried.
- c. **Resolution 23-14 Short Term Rental Application Fees** – The current fee schedule included a \$600.00 fee for the previous enforcement company. The updated fee schedule has a reduced fee of \$500.00. Mr. Wittenbrader made a motion to adopt Resolution 23-14. Mr. Krautter seconded; motion carried.
- d. **Adopt Proposed Budget** – Mr. Wittenbrader made a motion to adopt the proposed budget for 2024. Mr. Krautter seconded; motion carried.
- e. **Road Crew Uniforms** – Mr. Wittenbrader explained that the roadcrew's safety is the township's top priority while working on roads. To enhance safety regulations, uniforms are required to provide visible attire with easily identifiable names. Mr. Wittenbrader made a motion to contract with Cintas to provide uniforms for the roadcrew workers. Mr. Krautter seconded; motion carried.

Adjournment:

Mr. Wittenbrader made a motion to adjourn. Mr. Obert seconded; motion carried. Meeting was adjourned at 7:41pm. The next regular meeting is scheduled for December 6, 2023.

Respectfully submitted,

Amanda Seagraves
Secretary/Alternate Treasurer